

**Agenda**  
**Pulaski County Sewerage Authority Board Meeting**  
**September 25, 2018**  
**6:00 P.M.**

- **Call to Order**

- **Confirmation of a Quorum**

A majority of members (3 of 4) must be in attendance in order to qualify as a quorum of the Board

- **Citizen comments**

- **Approvals**

Recommendation - approval of minutes from the August 21, 2018 Board meeting

- **Unfinished business**

1. Potential pre audit sources – discussion and decision
2. Board membership – recommendations, discussion and decision
3. Confirmation that our customer letters have been sent and costs – information
4. Water meter readings and offsets – information and discussion
5. Draft audit – information and discussion

- **New business**

1. Process when a customer passes away – information and discussion
2. Develop maintenance plan
  - a. Ownership – who will be the responsible board member – discussion and decision
  - b. Inspector
3. Troy's grease trap charges – discussion and decision
4. Draper Aden invoice – discussion and decision
5. Tire replacement quote for generator – discussion and decision
6. Policy review
  - a. Water leak adjustment
  - b. Animal waiver
  - c. Code of conduct
  - d. Code of ethics
  - e. Remote participation
7. Customer overcharge – information
8. Develop financial policies handbook – discussion and decision
9. PFRWA payments to member jurisdictions – information
10. Publish RFQ for financial services – discussion and decision
11. Do we have expansion in our future? – discussion and decision

- **Attorney's comments**

Stephen V. Durbin

- **Financials – distributed at the meeting**

1. Review budget status – discussion and decision
2. Financial statements for month end August, 2018
3. Delinquent accounts will not be available

- **Closed session**

None planned

**The next Board meeting is scheduled for October 23, 2018 unless otherwise decided**

THIS AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF PULASKI COUNTY SEWERAGE AUTHORITY